

Titan Booster Meeting
September 25, 2017 - 6:00 p.m.
Engineering Room T-25

The meeting was called to order at 6:05 p.m. A quorum was present. In Attendance: Deborah Coombs, Michelle Doletina, Richie Doletina, Hollie Kwak, Jennifer Michalski, Amanda Muir, Tiffany Novembre, Katy O'Hara, Laura Pirtle, Anna Quintal, Cristina Salgado, John Salgado, Andrea Sandoval, Cheryl Seager, Amanda Sorunmu, Pat White, Maria Wolfe, Sabine Zouari

Titan Booster

- The minutes of the prior meeting on 08/14/17 were reviewed. Michelle Doletina made the motion to approve the minutes. Hollie Kwak seconded the motion and the vote passed unanimously.
- Financial Report
 - Maria Wolfe provided the current standing of the Titan Booster account to everyone in attendance. A copy of the ledger was emailed to the Titan Booster Board for review prior to the meeting.
- The Nova High School JROTC arrived with their potential Booster Board and all necessary documents in preparation of becoming part of Titan Booster. After discussion of the county's guidelines, Nova High School's expectations, and the Titan Booster's procedures related to fundraising, insurance, and banking, Michelle Doletina made the motion to add the Nova High School JROTC to Titan Booster. Andrea Sandoval seconded the motion and the vote passed unanimously. The JROTC slate was presented and voted upon as follows:
 - President – Debra Coombs
 - Vice-President – Sabine Zouari
 - Treasurer – Cristina Salgado
 - Secretary – Tiffany Novembre

Katy O'Hara made the motion to approve the slate as presented. Richie Doletina seconded the motion and the vote passed unanimously. Michelle Doletina will send email with the County's Policies and Procedures, the SunBiz information, the insurance information, etc. to the incoming board. A copy of ledger template will be forwarded to Cristina Salgado. Richie Doletina will obtain a copy of the JROTC logo to create an inclusive Titan Booster logo. The JROTC board will forward website content to Richie Doletina so he can create a website to be maintained by the JROTC program – advised students often make great webmasters and can earn service hours.

- Katy O'Hara created a document for the basic Titan Booster Rules of Order outlining the guidelines on our meetings, voting process, and financial decisions and transactions. A copy of this document was distributed and will be emailed.
- As a follow-up to the question of individual Booster Membership Dues, Katy O'Hara stated that Titan Booster's by-laws do not include this option. While our sub-groups cannot make membership mandatory or require dues, we can request donations.
- Due to the Broward County College Fair on October 9th, Katy O'Hara made the motion to change the date to October 16th. Michelle Doletina seconded the motion and the vote passed unanimously.

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Engineering

- Amanda Muir updated the group on the Mentoring program. The boys from Nova Blanche Forman Elementary School will have six (6) sessions (2 times a week for 3 weeks) of Mentoring beginning November 1. The girls from Nova Blanche Forman Elementary School will have six (6) sessions (2 times a week for 3 weeks) of Mentoring beginning November 27.
- The group was also informed that Nova Eisenhower Elementary will begin a mentoring program for music with the Nova High School Marching Band.
- Hollie Kwak updated Titan Booster on the current standing of the current t-shirt sales for the Engineering program via Booster.com with Custom Ink.
- Currently, no purchase requests have been identified. This will be a standing agenda item.

Softball

- The softball board presented a request for reimbursement on initial supplies for the concessions sale for Open House determined by future receipts. Andrea Sandoval made the motion to approve the reimbursement pending receipts. Michelle Doletina seconded the motion and the vote passed unanimously.
- Amanda Muir presented the Softball Board with the opportunity to purchase a yearbook ad for the senior players on the team. The cost for the half page ad is \$150. The vote has been tabled until the next meeting.
- Currently, no purchase requests have been identified. This will be a standing agenda item.

Titan Aquatics

- The Aquatics sub-group requires a special election for a new President as the current President (Richie Doletina) formally accepted a paid position as the Head Water Polo Coach effective January 2018. At the next scheduled meeting, current board members were challenged to recruit at least one (1) person eligible for the position to attend the meeting. This will be a recurring agenda item until the position is filled.
- The Coral Springs Aquatic Center submitted an invoice for the swim suits in which the school is unable to provide payment as there are two (2) suits still unpaid totaling \$90.00. Coach Muir will contact the parents for payment and if no response, will explore the process of adding as an obligation to the student account. The request for the Aquatic subgroup to allocate funds in the form of a donation to the school to cover the loss has been tabled until all other options are explored.
- Coach Muir provided the documents for Bob Karl Swim Club expected to begin on October 1. This club will operate out of the Nova High School Aquatic Center, but will not interfere with the school's athletic activities (Swim class, Swim and Dive practices, Districts, or Water Polo). The Titan Booster will not be associated with this club.
- There are a total of eight (8) Seniors to be celebrated for the annual Senior Night. The last meet of the season is October 2. The committee will consist of Allison Aleman, Annaliese Marquette, Samantha Trodick, Nicolas Doletina, Frances Koster, and Lior Noiman. The pot-luck dinner will be coordinated by Kenny Martinez. Michelle Doletina made the motion to reimburse up to \$20/student. Amanda Sorunmu seconded the motion and the vote passed unanimously.

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- An inquiry was made to ensure all required forms and meet entries were in process for the BCAA competition scheduled on October 7th at Plantation Central Park. Coach Muir confirmed all documents were either completed or in process.
- The 2017 District Meet hosted by Nova High School is scheduled for October 26th. Michelle Doletina adapted the 2016 list created by Katy O’Hara for the 2017 meet. Duties were dispersed and follow-up will occur at the next scheduled meeting.
- Regionals will be held on November 4th at Florida Gulf Coast University Aquatic Center in Fort Meyers. Coach Muir will handle the field trip/chaperone paperwork. Maria Wolfe will work with the same hotel (Hampton Inn Estero) to obtain blocks and rates. Swimmers will be notified of Regional eligibility by the coaches after all district events have been completed.
- Amanda Muir presented the Aquatic Board with the opportunity to purchase a yearbook ad for the senior swimmers on the team. The cost for the half page ad is \$150. Michelle Doletina made the motion to purchase ad to honor the 2017-2018 Seniors. Katy O’Hara seconded the motion and the vote passed unanimously.
- The End of the Season Banquet will be held on October 28th at Buca di Beppo at 2:30 p.m. Michelle Doletina will call to reserve for approximately 50 swimmers and 20-30 parents. Additional details will be discussed at the next scheduled meeting.

Open Discussion

Nova High School ROTC representatives had questions regarding fundraising – Can we use third party organizations for fundraising, i.e. Go Fund Me? As confirmed via text message with Mrs. Jones and Amanda Muir, Yes. Are raffles permitted? As confirmed via text message with Mrs. Jones and Amanda Muir, Yes. Can banners be sold? As confirmed via text message with Mrs. Jones and Amanda Muir, Yes. If so, size? Per Laura Pirtle, Coach Pat McQuaid allows a standard 4’x8’. A formal receipt will need to be created for donations. Michelle Doletina will send a draft to Deborah Coombs and Maria Wolfe for review. Deborah Coombs initiated conversation regarding the annual JROTC family picnic. Katy O’Hara advised that if this is a Booster event, an ISRO will need to be completed. However, it was confirmed that this will be a school function by the JROTC program. However, a request was made to financially supplement the individual donations made by students/parents. This will be an agenda item for the next scheduled meeting as JROTC does not have funds available at the time of the request.

The meeting dates are set for the 2017-2018 school year as follows:

July 10, 2017	October 9, 2017	January 9, 2018	April 9, 2018
August 14, 2017	November 13, 2017	February 12, 2018	May 14, 2018
September 11, 2017	December 11, 2017	March 12, 2018	June 11, 2018

The next meeting is scheduled for October 16, 2017.

Richie Doletina made a motion to adjourn the meeting at 8:47 p.m. Maria Wolfe seconded and the vote carried unanimously.